

Dear Parents and Students,

Rehearsals for our production of Oklahoma! are underway and we are looking forward to working with another great set and stage crew. All crew members should be aware of their responsibility in joining the musical. Without a well-organized set and stage crew, the musical would be very difficult to put on. We want to make sure you will be committed to the job(s) once you sign up. Please discuss the following expectations together at home:

The following jobs are busier now. These people may also take other jobs listed below.

- **Set design and drawing** crew will help come up with the set concepts, will draw them on the flats, paint the fine details and create any other stage signage/art.
- **Set construction/painting** crew will assemble sets and big stage props, will paint the large areas of the flats and large stage props. *Students may do both!

The following jobs get busier as rehearsals get closer to the performance.

***These people MUST be available during the two weeks prior to our performances.**

- **Sound techs** are responsible for running music and getting sound equipment put away for rehearsals. They're also responsible for any sound effects during the performances.
- **Light techs** are responsible for stage lighting during rehearsals and performances. This includes set up and break down.
- **Prop masters** are responsible for organizing, distributing and storing all props used in rehearsals and performances.
- **Costume masters** are responsible for organizing costumes and helping with the distribution and changing of costumes when needed during rehearsals and performances.
- **Make up masters** will assist teacher and parent volunteers with cast make up during dress rehearsals and performances.
- **Staging Crew members** are responsible for moving the flats and large stage props during rehearsals and performances. These people will be on stage and MUST be available during the last two weeks of rehearsals and for the performances.

Rehearsals are held Monday- Friday from 3:00- 5:00 pm. All crew members will not need to attend every day, however, each week the schedule is different. Open availability is important.

If your child cannot attend a rehearsal, please contact us by email or phone. This way, we can plan accordingly. More than one unexcused absence may result in removal from the crew.

Tech week begins The first week of May. Students will rehearse everyday that week!!!

The Musical will be performed on May 13 & 14, 2010 at 7:00 pm.

Contact us at: Mr. Ohlsen- 783-5064; bohlsen@ccsd66.org or Ms. Berman- 783-5038; jberman@ccsd66.org

Schedules and more information can be found online at: <http://www.ccsd66music.com/LVDrama.html>

PARENT VOLUNTEERS! We are looking for parents to help with costumes or make-up. If you are able to help out in one, or both areas of expertise, please indicate below!

Please detach the bottom of this form, and return to Mr. Ohlsen by TUESDAY, March 16, 2010

My child, _____ and I have read the description/expectations for stage crew participation in "Oklahoma!" to be performed on May 13th & 14th, 2010. I am aware of the above information pertaining to the expectations of the crew, and will provide transportation home for my child at 5:00 pm on rehearsal days.

Print Parent Name

Phone Number

Parent Signature

Email Address

_____ Yes, I can help with costumes

_____ Yes, I can help with make-up